

**ACTION OF THE BOARD OF DIRECTORS
WITHOUT A MEETING OF THE
PORTOLA SPRINGS COMMUNITY ASSOCIATION**


We the undersigned members of the Board of Directors of the **Portola Springs Community Association**, a corporation organized under the Nonprofit General Corporation Law of California, being all the current members, resolve the following, without a meeting:

RESOLVED, to approve a settlement amount of \$2,000.00 for the escrow demand to satisfy the outstanding balance due on APN #580-034-65 through the month of October 2009.

We direct that this consent be filed in the Minute Book of the Corporation with the Minutes of the preceding meeting of the Board of Directors.

The Board of Directors for the corporation executes this consent pursuant to Section 7211 (b) of the Corporations Code of the State of California, which authorizes the taking of action by unanimous written consent without a meeting.

DATED: October 5, 2009



President: Tom Heggi



Vice President: Bradley Hawkins



Treasurer/Secretary: Wendy DeWees

**ACTION OF THE BOARD OF DIRECTORS
WITHOUT A MEETING OF THE
PORTOLA SPRINGS COMMUNITY ASSOCIATION**

We the undersigned members of the Board of Directors of the **Portola Springs Community Association**, a corporation organized under the Nonprofit General Corporation Law of California, being all the current members, resolve the following, without a meeting:

RESOLVED, to ratify the release of the Manzanita Phase 4 Maintenance Assessment Bond #727108S in the amount of \$7,200.00, the Manzanita Phase 5 Maintenance Assessment Bond #729211S in the amount of \$7,200.00, and the Los Arboles Phase 4 Cash in Lieu of Assessment Bond in the amount of \$18,000.00.

We direct that this consent be filed in the Minute Book of the Corporation with the Minutes of the preceding meeting of the Board of Directors.

The Board of Directors for the corporation executes this consent pursuant to Section 7211 (b) of the Corporations Code of the State of California, which authorizes the taking of action by unanimous written consent without a meeting.


DATED: October 26, 2009



President: Tom Heggi



Vice President: Bradley Hawkins



Treasurer/Secretary: Wendy DeWees